

Posted: 08.02.18

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT
Hudson, New Hampshire
August 6, 2018
Hills Memorial Library – 18 Library Street

6:30 pm Public Session
followed by Non-public Session

AGENDA

- A. **Call to Order:** Malcolm Price, Chair, will call the meeting to order.
- Pledge of Allegiance
- B. **Public Input**
- C. **Presentations to the Board**
- D. **Requests of the Board**
- E. **Old Business**
1. Policy IKE Promotion & Retention of Students (revision, 1st reading, MW - tabled 06.18.18): Attachment # 1
 2. Policy JH Student Attendance, Absenteeism & Truancy (revision, 1st reading, MW - tabled 06.18.18): Attachment # 2
 3. Policy IMBC High School Alternative Credit Options (revision, 1st reading, MW - tabled 06.18.18): Attachment # 3
- F. **New Business**
1. Budget Transfer SB #21 (FY18, 1st reading, RB): Attachment # 4
 2. Contracted Services Agreements (RB): Attachments # 5 thru 9
- G. **Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.
 2. Minutes – Recommended action: Review and approve.
 - a) 06.18.18 Draft Minutes: Attachment # 10
 - b) 07.12.18 Draft Minutes: Attachment # 11
 - c) 07.23.18 Draft Minutes: Attachment # 12
- H. **Reports to the Board**
1. Superintendent's Report
 2. Assistant Superintendent's Report
 3. Director of Special Services' Report

Posted: 08.02.18

At: All Hudson schools, SAU building, district website

4. Business Administrator's Report

I. **Committee Reports**

J. **Correspondence**

1. Letters of Resignation (LR): Attachments # 13, 14
2. Intent to Retire (LR): Attachment # 15
3. UNH Letter of Appreciation (LR): Attachment # 16
4. Student Computers (information, LR): Attachment # 17

K. **Board Member Comments**

L. **Upcoming Meetings**

Meeting	Date	Time	Location	Purpose
Policy Committee	08.13.18	6:00 pm	SAU Building	Regular Meeting
School Board	08.20.18	6:30 pm	Hills Memorial Library	Regular Meeting
Policy Committee	08.28.18	2:45 pm	SAU Building	Regular Meeting
Policy Committee	09.10.18	6:00 pm	SAU Building	Regular Meeting
School Board	09.17.18	6:30 pm	Hills Memorial Library	Regular Meeting
Policy Committee	09.25.18	2:45 pm	SAU Building	Regular Meeting
School Board	10.01.18	6:30 pm	Hills Memorial Library	Regular Meeting

M. **Non-Public Session**

1. *Staff Nominations (LR): Non-public Attachments # 18 thru 22*

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*

N. **Adjourn**

HUDSON SCHOOL DISTRICT

POLICY NUMBER: IKE Page #1 of 1 Pages	ADOPTED: First Reading: 08.06.18 Second Reading:
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Promotion and Retention of Students

In general, most children mature and acquire the basic skills of learning in a manner requiring a school year to a grade. Children with unusual ability and work habits are provided the opportunity, where possible, of mastering skills according to their ability through an enrichment program. In instances where a child has not shown sufficient maturity, social and emotional growth, and has failed to acquire sufficient mastery of basic skills, it may be best for the child to repeat the grade. This decision is made only after examining the following:

1. chronological age
2. academic growth
3. school attendance and behavioral records

Students should be retained only under unique circumstances when no other remedy/alternative course of action is available.

The cost of required remediation beyond the school year will be borne by the parents/guardians unless eligible for free and reduced meals.

HUDSON SCHOOL DISTRICT

POLICY NUMBER: IKE <i>replacing 3.3 (f)</i>	APPROVED: 09.11.17 First Reading: 09.11.17 Second Reading: waived
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PROMOTION AND RETENTION OF STUDENTS

OLD

Philosophy

Grade placement should provide each child with both educational challenges and successes from school activities. Grade placement is based on the premise that each grade will provide appropriate academic, physical, emotional, and social growth.

The continuous progress approach of instruction provides for a range of abilities within a grade level. However, when a student is regarded to be at the extreme of this range, a review of grade placement may be requested by the teacher and/or parent.

District curriculum includes learning goals for each grade level. Typically, a student will spend one year in each grade level to complete these curriculum requirements. However, growth does not take place at the same pace or time for all students. Some students may achieve mastery in a short period of time while others may need additional time. Promotion and retention may be considered as methods of meeting the needs of such students.

Guidelines

Each school principal will have written procedures outlining the process to be followed when a student is being considered for promotion or retention. The following guidelines will be considered when making these decisions.

1. Academic achievement, social and emotional development, and physical growth will be considered. In making the decision to promote or retain, one must ask will the student benefit from the promotion or retention.
2. No child will be retained more than once in grades K to 8.
3. Retentions are not considered a failure or a repetition of a grade. Experiences must be provided during the period of retention that will be beneficial to the student's academic and social and emotional development consistent with a continuous progress approach. One must ask what the student will be doing that is different from the first experience in the specific grade.
4. No child will receive promotion more than once in grades K to 8.
5. All recommendations concerning grade placement must be made to the school principal. The classroom teacher must notify the school principal if he/she is considering promotion or retention for one of his/her students. A grade placement team will be formed to review the student data and consult with the parents.
6. Parents will be asked for their written consent to any proposed changes in regular grade placement.
7. The decision for grade placement rests with the school principal with appeal process to the superintendent.

HUDSON SCHOOL DISTRICT

<p>POLICY NUMBER: JH <i>formerly 4.2(k)</i></p> <p>Page #1 of 3 Pages</p>	<p>Revision 1st Reading: 08.06.18</p> <p style="text-align: right;"><i>REVISED 04.2014</i> <i>ADOPTED: 08.16.2010</i> <i>Second Reading: 08.16.10</i> <i>First Reading: 08.02.10</i></p>
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HUDSON SCHOOL DISTRICT
ATTENDANCE, TARDINESS AND TRUANCY POLICY

Purpose and Intent

The purpose of this Policy is to ensure that students are in school and learning. School attendance is critical to successful school performance. Class discussions, student collaborative work, and teacher guidance and directives all offer learning opportunities that are hard to make up outside the classroom. Therefore, in order to be successful, students must attend school and be on time for classes and other scheduled activities. Tardiness is a disruption to the educational process. It sets a tone that de-values education, detracts from the lesson, is discourteous to the teacher and other students and results in a loss of instructional time.

Parent/Guardian, Student, and School Responsibilities

Under New Hampshire law, specifically RSA 193:1, parents/guardians have a legal obligation to make sure that their children who are at least 6 years of age and under 18 years of age attend school for the entire school year and during all the time that public schools are in session. Parents/Guardians should, therefore, plan activities and appointments for their children at times when school is not in session. Parents/Guardians must contact the school to inform the school of their child's absence.

Parents/Guardians, students, school administrators, and teachers all have important roles in ensuring that students attend school and are on time.

Students have an obligation to attend school and to be on time for class and scheduled activities.

School officials determine whether students' absences are excused or unexcused. The school must also maintain accurate attendance records for each student. Each teacher must accurately report daily attendance and punctuality. The building principal is designated as the person responsible for truancy issues. The building principal must submit attendance information to the Superintendent's office and must communicate with parents when a student's attendance becomes a concern and as required by this Policy. School officials and parents/guardians must then work together to come up with a plan to address the child's absences.

Policy Development

HUDSON SCHOOL DISTRICT

POLICY NUMBER: JH <i>formerly 4.2(k)</i>	Revision 1 st Reading: 08.06.18
Page #2 of 3 Pages	<i>REVISED 04.2014</i> <i>ADOPTED: 08.16.2010</i> <i>Second Reading: 08.16.10</i> <i>First Reading: 08.02.10</i>

It is the intent of the Hudson School Board to involve parents/guardians in the development of its Attendance, Tardiness and Truancy Policy and any amendments to the Policy. The School Board will notify parents about the proposed Policy or amendments through appropriate communication channels. The School Board will also invite them to attend the School Board meeting at which the proposed Policy or amendments will be discussed.

Excused and Unexcused Absences Defined

The School Board recognizes that absences from school may be necessary under certain circumstances. The School District recognizes two kinds of absences from school: excused and unexcused absences.

Excused absences are limited to the following situations:

1. School sponsored events such as field trips or athletic events.
2. Absences due to chronic health conditions or illness documented by a physician (includes dentists and orthodontists).
3. Death of an immediate family member.
4. Religious holidays or attendance at religious ceremonies.
5. Absences approved by the Superintendent under RSA 193:1, I(c).
6. Absences as a result of waivers from the Superintendent for alternative learning plans under RSA 193:1, I(h).
7. College visits.
8. Mandated court appearances.

Students will have five (5) school days from the date of absence to present documentation of absence. Unexcused absences and all other absences will include but are not limited to undocumented illness, family vacations, other vacations, absences for other personal reasons, tardiness, cutting classes, dismissals, truancy, absence from any study hall or activity for which the student is scheduled.

Limitations on Unexcused Absences

A half-day absence is defined as missing up to half of the total minutes in a school day. Missing more than half the total minutes in a school day is two half-day absences.

Unexcused absences from school are considered truancy. A student who skips class or scheduled activity, arrives late for class or a scheduled activity, or leaves a class or scheduled activity without permission of school personnel is considered truant and will be deemed to have missed the entire class or scheduled activity.

HUDSON SCHOOL DISTRICT

POLICY NUMBER: JH <i>formerly 4.2(k)</i> Page #3 of 3 Pages	Revision 1 st Reading: 08.06.18 <i>REVISED 04.2014</i> <i>ADOPTED: 08.16.2010</i> <i>Second Reading: 08.16.10</i> <i>First Reading: 08.02.10</i>
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Under New Hampshire law, ten half days of unexcused absence during a school year shall constitute habitual truancy. The District has created a procedure and put in place a series of interventions to assist the student with reintegrating back into school. Interventions will occur at five (5) days, eight (8) days, twelve (12), and fifteen (15) days absent. A student with fifteen (15) days absent will be considered truant and contact with DCYF will occur from the school administration or the Hudson Police Department. (Attendance Procedure attached.) **A student that has been absent fifteen (15) or more days may be subject to retention according to policy IKE Promotion and Retention of Students.**

Appeal

A parent/guardian or student seeking an exception for an absence that is not otherwise excused may file a request with the School Attendance Board. A parent/guardian or student may also appeal to the School Attendance Board the following:

1. A determination that a specific absence/tardy, etc. was unexcused;
2. A determination that an absence occurred at all; or
3. Whether exceptional circumstances exist which make strict application of this Policy inappropriate with respect to one or more absences.

The School Attendance Board shall consist of two teachers, a school counselor and principal or assistant principal. The School Attendance Board shall consider the following factors in reviewing a request or appeal:

1. The spirit and intent of the Policy.
2. Whether the absence was due to the action or inaction of the student or parents.
3. Whether exceptional circumstances exist that warrant an exception to the Policy.

HUDSON SCHOOL DISTRICT

<p>POLICY NUMBER: IMBC</p> <p>Page #1 of 2 Pages</p>	<p>ADOPTED:</p> <p>First Reading: 08.06.18 Second Reading:</p>
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High School Alternative Credit Options

Credit may be earned through alternative methods outside of regular classroom-based instruction offered by the school district. Awarding of credits to be applied toward high school graduation will be determined by the high school principal or designee(s), and will be granted only if the request fulfills the following:

1. The request is submitted with a plan to achieve competency that meets or exceeds the rigorous academic standards required by the school for students enrolled in a credit course offered by the school.
2. The plan includes clear expectations for performance.
3. The plan includes clearly defined methods and expectations for assessment.
4. Verification of the plan's merit can be evaluated in a timely fashion and does not cause unnecessary burden of the resources of the district.
5. The student follows the regulations and procedures as described in Policy ILBAA and demonstrates mastery of the identified competencies.

The School Board encourages increased educational options for hospitalized or homebound students, at risk students, suspended students, or other atypical students for whom regular classrooms are not practical.

Students earning credit via alternative methods will participate in all assessments required by the statewide education improvement and assessment program.

The School Board directs the Superintendent to establish regulations and procedures for implementing this policy that will include:

1. Definitions of allowable alternative learning opportunities.
2. Reasonable limits on the number of approved alternative courses that can be administered each school year - school-wide and per student.
3. The number of alternative credits each student may use toward graduation requirements.
4. Application and approval process.
5. Criteria for determining which requests satisfy a particular subject area requirement.
6. Identification of person(s) responsible for approval, supervision, and monitoring progress.
7. Requirements that alternative opportunities meet the same rigorous academic outcomes as traditional classroom delivery.
8. Assurance of equal access for all students. The Bedford School District does not discriminate on the basis of race, color, religion, marital status, family responsibilities, national/ethnic origin, age, sex, sexual orientation, or disability in its programs, activities, and employment practices.
9. The procedure will be made available to the public.

HUDSON SCHOOL DISTRICT

POLICY NUMBER: IMBC Page #2 of 2 Pages	ADOPTED: First Reading: 08.06.18 Second Reading:
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It is the policy of the School Board that alternative methods for the awarding of credit may include.

1. Interdisciplinary credit.
2. Satisfactory completion of course requirements at another public school district, an approved private school, or a home-schooling experience.
3. Transfer of credits earned by students before enrolling in the district, such as students moving into New Hampshire from another state or country.
4. Extended learning opportunities under the provisions of Policy IHBH.
5. College Credit/Dual Credit.
6. Middle school course work to the extent that it exceeds the requirements for seventh or eighth grade, is consistent with the related high school course(s), and the student demonstrates mastery of course competencies.

Pre-tests are separate and distinct from competency assessments. If a student demonstrates knowledge and abilities on a placement pre-test developed by the school district for a particular course, the student shall not receive credit for the course but shall be allowed to take a more advanced level of the subject or an elective. If a student demonstrates mastery of competency for a course then the student will receive credit without impact to grade point average.

Funding

Unless otherwise recommended by the Superintendent and approved by the School Board, under ordinary circumstances students or their parents/guardians are responsible for all related expenses including tuition, transportation, and textbooks. The district may pay the fee for expelled students who are permitted to take courses in alternative settings. If paid by the district and the course is not completed, the student must reimburse the district for the expenses.

Regulatory Reference

NH Code of Administrative Rules, Section Ed. 306.04(a) (6, 12, 14): Policy Development; NH Code of Administrative Rules, Section Ed. 306.26: Kindergarten- Grade 8 School Curriculum; NH Code of Administrative Rules, Section Ed. 306.27(c): High School Curriculum, Credits, Graduation Requirements, and Co-curricular Program; NH Code of Administrative Rules, Section Ed. 306.27(d): High School Curriculum, Credits, Graduation Requirements, and Co-curricular Program

See Policies IHBH, IKF, IKFA, and ILBAA

HUDSON SCHOOL DISTRICT

POLICY NUMBER: IMBC	Adopted: 05.04.15
Page #1 of 2 Pages	1st Reading: 04.20.15 2nd Reading: 05.04.15

ALTERNATIVE CREDIT OPTIONS

OLD

Category: Priority/Required by Law

Credit may be earned through alternative methods outside of regular classroom-based instruction offered by the district schools. Awarding of credits to be applied toward high school graduation will be determined by the high school principal, and will be granted only if the request fulfills the following:

The request is submitted with a plan to achieve competency that meets or exceeds the rigorous academic standards required by the school for students enrolled in a credit course offered by the school.

- The plan includes clear expectations for performance.
- The plan includes clearly defined methods and expectations for assessment.
- Verification of the plan's merit can be evaluated in a timely fashion and does not cause unnecessary burden of the resources of the administration.

The Board encourages increased educational options for hospitalized or homebound students, dropouts, suspended or expelled students, young athletes, or other atypical students for whom regular classrooms are not practical or effective. It is hoped that such offerings will serve as a motivator for students with different learning styles.

Students earning credit via alternative methods will participate in all assessments required by the statewide education improvement and assessment program.

The Board directs the Superintendent to establish regulations and procedures for implementing this policy that will include:

- Definitions of allowable alternative learning opportunities
- Reasonable limits on the number of approved alternative courses that can be administered each school year - school-wide and per student
- The number of alternative credits each student may use toward graduation requirements
- Application and approval process
- Criteria for determining which requests satisfy a particular subject area requirement
- Identification of person(s) responsible for approval, supervision, and monitoring progress
- Requirements that alternative opportunities meet the same rigorous academic outcomes as traditional classroom delivery
- Assurance of student safety including physical and technological
- Assurance of equal access for all students
- Assurance that approved alternative learning opportunities are consistent with all policies of

HUDSON SCHOOL DISTRICT

POLICY NUMBER: IMBC

Adopted: 05.04.15

Page #2 of 2 Pages

1st Reading: 04.20.15

2nd Reading: 05.04.15

this board

- The procedure will be made available to the public.
- It is the policy of the Board that alternative methods for the awarding of credit may include:
- Competency testing in lieu of enrollment under the provisions of Policy ILBAA
- Interdisciplinary credit
- Satisfactory completion of course requirements at another public school district, an approved private school or a home-schooling experience
- Transfer of credits earned by students before enrolling in the district, such as students moving into New Hampshire from another state or country
- Extended learning opportunities under the provisions of Policy IHBH
- Online/virtual learning opportunities under the provisions of Policy IMBA
- College Credit/Dual Credit
- Early Graduation
- Middle school acceleration to the extent that the course work exceeds the requirements for seventh or eighth grade, is consistent with the related high school course(s), and the student achieves satisfactory standards of performance.

If a student demonstrates knowledge and abilities on a placement pre-test developed by the school district for a particular course, the student shall not receive credit for the course, but shall be allowed to take a more advanced level of the subject or an elective.

Funding

Unless otherwise recommended by the Superintendent and approved by the Board, under ordinary circumstances students or their parents/guardians are responsible for all related expenses including tuition and textbooks. The District may pay the fee for expelled students who are permitted to take courses in alternative settings. If paid by the district and the course is not completed, the student must reimburse the district for the expenses.

Legal References:

Ed 306.04(a)(13), Alternative Means of Earning Credit

Ed 306.14(a)(14), Alternative Means Of Demonstrating Achievement Of Graduation Competencies

Ed 306.21, Alternative Programs

Revised: May 2014

Revised: October 2005, May 2012

NHSBA Note, May 2014: Only change is the addition of Ed 306.04(a)(14) and Ed 306.21 to Legal References.

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kburnell@sau81.org

To: Hudson School Board
From: Rachel Borge, Director of Special Services
Date: 8/6/18
Re: Transfer of Funds **SB #21**

Comments: The Special Services Department respectfully requests a budget transfer of \$7,800 from 10-00-1201/110 (Salaries) to 10-00-1201/330 (Contracted Services). This money was originally budgeted as Summer School Salaries. Some special education summer services were required to be provided by contracted service providers. This budget transfer covers the cost of these IEP related services.

School Board - 1st Reading <u>08.06.18</u> (Date)	Under \$5,000	#
School Board - 2nd Reading _____ (Date)	Over \$5,000	SB# <u>21 (FY18)</u>

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

This form should be used any time that you are making a request for purchase that will cause a budget line to be over expended. For such a purchase to be approved, you must show the purpose of purchase, the amount you expect to spend, and in what other sections of your budget you propose to find the funds to pay for the purchase. No purchase that requires a budget transfer will be made without approval from the Business Office.

School: DISTRICT WIDE **Date:** 7/25/2018

Purpose: TRANSFER FUNDS FROM SPED SUMMER SCHOOL SALARIES TO SPED SUMMER SCHOOL CONTRACT SERVICES FOR SPEECH AND READING SERVICES

SOURCES OF FUNDS

Org/Object	Description	Current Available	Amount Reduced	New Balance
10-00-1201/110	SUMMER SCHOOL SALARIES	\$119,996.07	\$7,800.00	\$112,196.07
				\$0.00
				\$0.00
				\$0.00
		Total Reduced	\$7,800.00	

USES OF FUNDS

Org/Object	Description	Current Available	Amount Added	New Balance
10-00-1201/330	SUMMER SCHOOL CONTRACT SVCS	\$4,200.00	\$7,800.00	\$12,000.00
				\$0.00
				\$0.00
				\$0.00
		Total Added	\$7,800.00	

Approved: *Rachel Borge* Principal/Supervisor _____ Finance Director *Wendy R. Sabin* Business Administrator
 For Purchases Over \$500

Purchases over \$1,500: *John Kelly* Superintendent of Schools Purchases over \$5,000: _____ Hudson School Board

ORIGINAL - Finance Director COPY 2 - School/Department
 Revised 3/06

HUDSON SCHOOL DISTRICT

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August 6, 2018

Alex Hammond
Constellation Behavioral Services
200 Griffin Road, Suite 5
Portsmouth, NH 03801

Dear Mr. Hammond:

This contract is an Agreement between Constellation Behavioral Services and the Hudson School District to provide contracted behavioral consulting services for the 2018-2019 school year.

Behavioral Services will be provided not to exceed \$33,250 (7 hours/day * 38 weeks). The hourly rate for services provided by a Board Certified Behavioral Analyst is \$125 and the hourly rate for individual therapy provided by a qualified Direct ABA Instructor is \$50.

Please note that each day consists of service delivery to students, consultation with staff members, special education team participation, IEP development and progress report writing, and behavior plan development (e.g. data collection, consult with staff, and writing the report). The Hudson School District will not provide mileage reimbursement or pay employees for travel time.

The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records

history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph. The Service Provider shall have a background investigation including a criminal history records check paid for by the Service Provider.

The Hudson School District may terminate this Agreement at any time without cause and the Hudson School District's sole liability shall be for the costs of services performed up to the date of termination of the Agreement.

The Service Provider shall, at his/her sole expense, he/she will defend, indemnify and save the SAU and its school districts, their boards, officers, agents and employees harmless from any and all claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees growing out of the negligent, willful, intentional or reckless acts or omissions of the Service Provider in conjunction with their duties under this Agreement. Notwithstanding the foregoing, in no event shall the Service Provider be obligated to defend, indemnify the SAU and its school districts, their boards, officers, agents and employees for any claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees arising out of or resulting from willful or negligent actions of the SAU and its school districts, their boards, officers, agents and employees.

The Service Provider shall not assign or any way transfer all or any portion of his/her rights, nor delegate any of his/her duties under this Agreement without the prior written consent of the Hudson School District.

Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

Signature – Alex Hammond

Date

Signature – Rachel Borge

Date

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Karen Burnell
Business Administrator
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kburnell@sau81.org

August 6, 2018

The Carroll Center for the Blind
Nancy Sharon
770 Centre Street
Newton, MA 02458

Dear Nancy:

This contract is an agreement between The Carroll Center for the Blind and the Hudson School District to provide contracted orientation and mobility services for the 2018-2019 school year.

Orientation and mobility services will be provided not to exceed \$16,188 (3 hours per week). The hourly rate for services is \$140.00. The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of service delivery to students, consultation with staff members, special education team participation, student assessments and progress monitoring, planning, and other duties requested by the school or district-wide administration. The contracted provider will not be paid for any work conducted at home. The Hudson School District will not provide mileage reimbursement or pay for travel time.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

The Service Provider is acting as an independent contractor and not as an employee of the Hudson School District in providing the services hereunder and is solely and exclusively responsible for his/her own federal and state income taxes, social security taxes, other employment taxes, unemployment insurance, workman's compensation insurance to the extent required by law and professional liability insurance. The Service Provider shall provide the Hudson School District with a certificate of professional insurance with a minimum of \$1,000,000 per occurrence and certificates for all other insurance required by law. The Service Provider shall not cancel the insurance without thirty (30) days written notice to the Hudson School District.

The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph.

The Hudson School District may terminate this Agreement at any time without cause and the Hudson School District's sole liability shall be for the costs of services performed up to the date of termination of the Agreement.

The Service Provider shall, at his/her sole expense, he/she will defend, indemnify and save the SAU and its school districts, their boards, officers, agents and employees harmless from any and all claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees growing out of the negligent, willful, intentional or reckless acts or omissions of the Service Provider in conjunction with their duties under this Agreement. Notwithstanding the foregoing, in no event shall the Service Provider be obligated to defend, indemnify the SAU and its school districts, their boards, officers, agents and employees for any claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees arising out of or resulting from willful or negligent actions of the SAU and its school districts, their boards, officers, agents and employees.

The Service Provider shall not assign or any way transfer all or any portion of his/her rights, nor delegate any of his/her duties under this Agreement without the prior written consent of the Hudson School District.

Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

Signature – Nancy Sharon

Date

Signature – Rachel Borge

Date

HUDSON SCHOOL DISTRICT
SAU # 81
20 Library Street
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phone (603) 883-7765 fax (603) 886-1236

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Assistant Superintendent
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Director of Special Services
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rborge@sau81.org

Karen Burnell
Business Administrator
(603) 886-1258
kburnell@sau81.org

August 6, 2018

Gray Consulting and Therapy, LLC
Heather Gray
50 Partridge Lane
East Hampstead, NH 03826

Dear Heather:

This contract is an agreement between Gray Consulting and Therapy, LLC, and the Hudson School District to provide contracted assistive technology services for the 2018-2019 school year.

Assistive Technology services will be provided not to exceed \$19,600. The hourly rate for services is \$140.00 (140 total hours September, 2018, thru June, 2019). The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of service delivery to students, consultation with staff members, special education team participation, student assessments and progress monitoring, planning, and other duties requested by the school or district-wide administration. The contracted provider will not be paid for any work conducted at home. The Hudson School District will not provide mileage reimbursement or pay for travel time.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

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The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph.

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Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

Signature – Heather Gray

Date

Signature –Rachel Borge

Date

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August 6, 2018

Gray Consulting and Therapy, LLC
Heather Gray
50 Partridge Lane
East Hampstead, NH 03826

Dear Heather:

This contract is an agreement between Gray Consulting and Therapy, LLC, and the Hudson School District to provide contracted speech/language services for the 2018-2019 school year.

Speech/language services will be provided not to exceed \$63,840. The hourly rate for services is \$140.00 (12 hours/week * 38 weeks). The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of service delivery to students, consultation with staff members, special education team participation, student assessments and progress monitoring, planning, and other duties requested by the school or district-wide administration. The contracted provider will not be paid for any work conducted at home. The Hudson School District will not provide mileage reimbursement or pay for travel time.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

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The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph.

The Hudson School District may terminate this Agreement at any time without cause and the Hudson School District's sole liability shall be for the costs of services performed up to the date of termination of the Agreement.

The Service Provider shall, at his/her sole expense, he/she will defend, indemnify and save the SAU and its school districts, their boards, officers, agents and employees harmless from any and all claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees growing out of the negligent, willful, intentional or reckless acts or omissions of the Service Provider in conjunction with their duties under this Agreement. Notwithstanding the foregoing, in no event shall the Service Provider be obligated to defend, indemnify the SAU and its school districts, their boards, officers, agents and employees for any claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees arising out of or resulting from willful or negligent actions of the SAU and its school districts, their boards, officers, agents and employees.

The Service Provider shall not assign or any way transfer all or any portion of his/her rights, nor delegate any of his/her duties under this Agreement without the prior written consent of the Hudson School District.

Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

Signature – Heather Gray

Date

Signature –Rachel Borge

Date

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Karen Burnell
Business Administrator
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kburnell@sau81.org

August 6, 2018

Michael Patnaude
Youth Educational and Employment Services, Inc (YEES)
196 Main Street, Suite 250
Nashua, NH 03060

Dear Mr. Patnaude:

This contract is an Agreement between Youth Educational and Employment Services, LLC and the Hudson School District to provide services for at-risk students during the 2018-19 school year. This agreement is for one staff member to support up to 2 students.

YEES will provide at-risk services beginning for a per student per day cost of \$35.91. Total amount not to exceed \$25,762.

The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of a YEES staff member completing daily check-ins with students and their parents/guardians, assistance getting students to/from school; an adult who processes daily events with students (counseling), transportation to/from school and other community activities as agreed upon by the Director of Special Services and YEES. YEES staff members complete and submit daily logs of activity to the District on a monthly basis.

The Hudson School District will not provide mileage reimbursement or pay for travel time.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an

authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph. The Service Provider shall have a background investigation including a criminal history records check paid for by the Service Provider.

The Service Provider shall provide the Hudson School District with a certificate of professional insurance with a minimum of \$1,000,000 per occurrence and certificates for all other insurance required by law. The Service Provider shall not cancel the insurance without thirty (30) days written notice to the Hudson School District.

The Hudson School District may terminate this Agreement at any time without cause and the Hudson School District's sole liability shall be for the costs of services performed up to the date of termination of the Agreement.

The Service Provider shall, at his/her sole expense, he/she will defend, indemnify and save the SAU and its school districts, their boards, officers, agents and employees harmless from any and all claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees growing out of the negligent, willful, intentional or reckless acts or omissions of the Service Provider in conjunction with their duties under this Agreement. Notwithstanding the foregoing, in no event shall the Service Provider be obligated to defend, indemnify the SAU and its school districts, their boards, officers, agents and employees for any claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees arising out of or resulting from willful or negligent actions of the SAU and its school districts, their boards, officers, agents and employees.

The Service Provider shall not assign or any way transfer all or any portion of his/her rights, nor delegate any of his/her duties under this Agreement without the prior written consent of the Hudson School District.

Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

Signature – Michael Patnaude

Date

Signature – Rachel Borge

Date

**Hudson School District
Hudson School Board Meeting
July 12, 2018
Draft Minutes**

Present:

Mr. Lee Lavoie
Mrs. Patty Langlais
Ms. Darcy Orellana
Mr. Lawrence Russell, Superintendent of Schools

A. Call to Order

Mr. Lavoie called the meeting to order and asked Ms. Orellana to lead the Pledge of Allegiance at 6:32 pm. ***Mrs. Langlais moved to seat Mr. Lavoie as acting chair for this meeting, second by Ms. Orellana. Motion passes 3-0.***

B. Public Input

None.

C. Correspondence

Ms. Orellana motioned to accept Katie Dufour's letter of resignation and release her from her contract without a second. Motion dies.

Ms. Orellana motioned to accept Jennifer Sakalaris' letter of resignation and release her from her contract without a second. Motion dies.

D. Recommended Action

1. Manifests – Recommended action:
Manifests are available to be signed. Make necessary corrections.

E. New Business

Budget Transfers SB #19 and 20: ***Mrs. Langlais motioned to accept Budget Transfers SB #19 and SB #20 and to waive their second readings, second by Ms. Orellana. Motion passes 3-0.***

Extracurricular Nominations: ***Mrs. Langlais moved to approve the nominations as presented in attachment #5, second by Ms. Orellana. Motion passes 3-0.***

Contracted Services Agreements: ***Mrs. Langlais moved to approve the Sandra Holmberg contract for speech/language services, second by Ms. Orellana. Motion passes 3-0.***

Mrs. Langlais moved to approve the M. Joyce Buschle contract for speech/language services, second by Ms. Orellana. Motion passes 3-0.

Ms. Orellana moved to approve the Autism Bridges contract for behavioral consulting services, second by Mrs. Langlais. Motion passes 3-0.

Ms. Orellana moved to approve the OT WORKS 4 KIDZ, LLC contract for speech therapy and occupational therapy services, second by Mrs. Langlais. Motion passes 3-0.

Mrs. Langlais moved to approve the Literacy Learning Solutions, LLC contract to provide speech/language, second by Ms. Orellana. Motion passes 3-0.

F. Non-public Session

Mrs. Langlais moved to enter non-public session under RSA 91-A:3 II, b, second by Ms. Orellana. Rollcall vote: Mrs. Langlais, aye; Ms. Orellana; aye; Mr. Lavoie, aye. Motion passes 3-0. The board entered non-public session at 6:48 pm.

The board discussed contract renewals for the Business Administrator, Director of Special Services, and the Assistant Superintendent for Curriculum and Instruction. ***Ms. Orellana moved to approve the three-year contracts with a 2.75% salary increase for each of the three years as presented, second by Mrs. Langlais. Motion passes 3-0.***

Mrs. Langlais moved to exit non-public session, second by Ms. Orellana. Motion passes 3-0.

Mrs. Langlais moved to elect the following nominees as presented, second by Ms. Orellana:

Michelle Castelli, Grade 5 Teacher (long-term sub), \$45,500

Diana King, Science Teacher (long-term sub), \$40,000

Adrianna Kippenberger, Wellness Teacher, \$37,000

Christopher Leary, Special Education Teacher, \$41,000

Jaclyn Reynolds, Special Education Teacher, \$43,000

Jane Nikander, Library Media Specialist, \$54,810

Heather Fillmore, Science Teacher, \$37,000

Motion passes 3-0.

Ms. Orellana motioned to adjourn, second by Mrs. Langlais. Motion passes 3-0.

Meeting adjourned at 7:05 pm.

**Hudson School District
Hudson School Board Meeting
June 18, 2018
Draft Minutes**

Present:

Mr. Malcolm Price, Board Chair
Mr. Lee Lavoie
Mrs. Patty Langlais
Ms. Darcy Orellana
Mr. Lawrence Russell, Superintendent
Ms. Mary Wilson, Assistant Superintendent
Ms. Rachel Borge, Director of Special Services
Ms. Karen Burnell, Business Administrator
Ms. Caitlin Lynch, Student Representative

A. Non-Public Session

Parent concern and administrative contracts

6:15 pm to 6:58 pm

B. Call to Order

Mr. Price Board Chair called the meeting to order and Caitlin led the audience in the Pledge of Allegiance at 6:58 pm.

C. Public Input

There was no public input.

D. Recognition of Retirees

The School Board recognized 22 retirees with a granite stone.

Brief recess 7:33-7:40 pm

E. Presentations to the Board

Hudson Memorial School Student Presentation - STEM
Dan Pooler and 3 students addressed the Board with a PowerPoint presentation.
High Altitude Ballooning (balloon was passed around the table).

There were six weeks of study prior to balloon launch including:

HAB Software
Radio Communication
Flight Prediction Software
Morse Code
ISS Contact (International Space Station)
GPS Locating
Antenna Building
Data Analysis

Balloon reached 14,000 ft high / 21 miles.
This was a collaboration with Nashua Area Radio Society.

Upcoming events

Amateur Radio Field Day June 22-24
Amateur Radio Course for Students July 16-19
ARISS Contact Week November 5-9 (Amateur Radio International Space Station)
Live with an astronaut.

F. Requests of the Board

Joint International Conference (3 school counselors)

Ms. Wilson addressed the Board.

This was previously tabled.

Nov. 7-10, 2018.

The cost of this is now \$2,000 less; will be using professional development money from next school year.

Mr. Lavoie moved to approve this trip request to Joint International Conference for three school Counselors at a cost of \$2,243 and report back to the Board second by Ms. Orellana. Motion passes 3-1. (Mr. Price voted no.)

Germany Trip Request

Mr. Wells and Mr. Lachance addressed the Board along with 3 students (1 student was a German exchange student currently at AHS and 2 from Model UN).

Students initiated with trip request; exchange student spoke about her experiences here.

The Board discussed safety concerns, the value of gaining life experience, new friendships, and a chance to become more independent and experience new cultures.

Mrs. Langlais moved to approve the trip request to travel to Germany and return to the Board, second by Mr. Lavoie. Motion passes 4-0.

France Trip Request

Mr. Lachance and Mr. Wells addressed the Board along with 3 students (1 student is a German exchange student currently at AHS and 2 from Model UN).

Students initiated with trip request; exchange student spoke about her experiences here.

The Board discussed safety concerns, the value of gaining life experience, new friendships, and a chance to become more independent and experience new cultures.

Mrs. Langlais moved to approve the trip request to travel to France and return to the Board, second by Mr. Lavoie. Motion passes 4-0.

Facilitates use Request

Old Home Days August 9-12, 2018

Mrs. Langlais moved to approve the Hills House facilities use request for Old Home Days August 9-12 second by Ms. Orellana. Motion passes 4-0. (Mr. Lavoie stated he was part of Historical Society but would be voting).

Donation Acceptance

Mr. Russell addressed the Board.

Donation of new science equipment

***Ms. Orellana moved to accept the donation of new science equipment second by Mrs. Langlais.
Motion passes 4-0.***

A letter of thanks will be written for the donation.

G. Reports to the Board

1. Superintendent's Report

Mr. Larry Russell addressed the Board.

End of the year activities, hiring, prepping for last week of school and looking ahead to the fall.

Graduation was a great event.

2. Assistant Superintendent's Report

Ms. Mary Wilson addressed the board.

Attending end of the year activities, celebrations, scholarship night.

Title I cuts – received \$481,321.97 for the 17/18 school year; received \$230,997.91 for the 18/19 school year. Less 52%.

Four staff positions will not be filled and five will be reassigned; 152 students will not get Title I services and Title I will need to be revamped.

(Salem and Rochester also had significant cuts.)

The formula is based on free/reduced lunch stats based on the population in Hudson.

Student needs have not changed.

Will be coming to the board soon with a plan to eliminate two positions due to lack of enrollment and reassign to ESOL and possibly another Interventionist.

3. Director of Special Services' Report

Ms. Rachel Borge addressed the Board.

Played golf last week with students, wonderful event.

Meeting with staff, end-of-year activities, SEPAC planning for upcoming fall activities.

4. Business Administrator's Report

Ms. Karen Burnell addressed the Board.

End-of-year activities and looking at the beginning of another school year.

Interviewing, budget work, bond applications for CTE center renovation.

H. Committee Reports

There were no committee reports.

I. Correspondence

Discipline Data – District-wide

Reviewed data.

The board discussed their desire for all schools to mirror each other; district-wide programs will make it less confusing for students, need consistency.

At-Risk Coordinator Report

For your information.

Letter of Resignation

Heather Parsons, At-Risk Coordinator

For your information; pursuing other avenues.

J. Recommended Action

1. Manifests – Recommended action:
Manifests are available to be signed. Make necessary corrections

2. Draft Minutes – Recommended action:
Make necessary corrections and approve
June 4, 2018 Draft Minutes

Mr. Lavoie moved to accept the June 4, 2018 draft minutes as presented, second by Mrs. Langlais. Motion passes 4-0.

K. Old Business

There was no old business.

L. New Business

Budget Transfers SB #13 & 14 (1st reading)

Safety bollards and safety protection film

Mr. Lavoie moved to accept SB #13 & 14 as presented and waive second reading, second by Mrs. Langlais. Motion passes 4-0.

Mrs. Langlais moved to waive second reading on SB #13,14,15,16, 17,18, second by Mr. Lavoie. Motion passes 4-0.

Budget Transfers SB #15 & 16 (1st reading)

HGS roof repair and Auto Scrubber.

Mrs. Langlais moved to accept SB #15 & 16 as presented and waive second reading, second by Mr. Lavoie. Motion passes 4-0.

Vendor Bid Award – Security

FTG Security \$264,000 Basic; total cost \$544,173.

Mrs. Langlais moved to accept Attachment 13 as presented, second by Mr. Lavoie. Motion passes 4-0.

Budget Transfer SB#17 (1st reading)

District wide cameras \$108,835

Mrs. Langlais moved to accept SB #17 as presented and waive second reading, second by Ms. Orellana. Motion passes 4-0.

Budget Transfer SB #18 (1st reading)

Network servers \$26,276

Mrs. Langlais moved to approve SB #18 as presented and waive second reading, second by Ms. Orellana. Motion passes 4-0.

Budget Transfer SB#1 (FY19, 1st reading)

Lap Top Cart \$27,560

Mrs. Langlais moved to accept SB#1 as presented and waive second reading, second by Mr. Lavoie. Motion passes 4-0.

Vendor Bid Award, Copiers

Canon Direct

Mrs. Langlais moved to award vendor bid to Canon Direct for copiers, second by Ms. Orellana. Motion passes 4-0.

Vendor Bid Award, Copy Paper

Combined purchase for school district and Town of Hudson.

Mrs. Langlais moved to award vendor bid to WB Mason as presented, second by Ms. Orellana. Motion passes 4-0.

Extracurricular Nominations

Club Advisors' Nominations

Mrs. Langlais moved to approve the nominations (attachment 19, 20, 21) as presented, second by Ms. Orellana. Motion passes 4-0.

Team Facilitators' Nominations 18/19 school year

Mrs. Langlais moved to approve the nominations (attachment 22) as presented, second by Mr. Lavoie. Motion passes 4-0.

Policy IKE Promotion & Retention of Students (revision 1st reading)

Tabled until next meeting.

Policy JH Student Attendance, Absenteeism & Truancy (revision 1st reading)

Tabled until next meeting.

Policy IMBC High School Alternative Credit Options (revision 1st reading)

Tabled until next meeting.

Nominations

Dawn Bargerhuff

Mrs. Langlais moved to approve the nomination of Dawn, second by Mr. Lavoie. Motion passes 4-0.

Julie Provencher

Mrs. Langlais moved to approve the nomination of Julie Provencher, second by Ms. Orellana. Motion passes 4-0.

Margo Thibeault

Mrs. Langlais moved to approve the nomination of Margo Thibeault, second Mr. Lavoie. Motion passes 4-0.

Deidra Shimp (hand-carried)

Mr. Lavoie moved to approve the nomination of Deidra Shimp, second by Mrs. Langlais. Motion passes 4-0.

M. Board Member Comments

Caitlin Lynch- Heard Buddy Ball was a success. Congrats to all the graduates.

Ms. Orellana-Congrats to all teachers, paras, staff.

Mrs. Langlais-Have a great summer.

Mr. Lavoie- Attended the Buddy Ball -great time.

Congrats to all our retirees.

Thanks to HCTV for the new screen. Thanks for allowing us to give out diplomas; congrats to all our graduates.

Mr. Price- Attended Buddy Ball; great event.

Glad to have participated in activities. Congrats grads, parents, teachers, staff.

N. Non-Public Session

Mrs. Langlais moved to enter into Non-Public Session at 9:00 pm under RSA 91-A:3II (C), second by Mr. Lavoie.

Chair called for a roll call vote: Mrs. Langlais-yes; Mr. Lavoie-yes; Ms. Orellana-yes; Mr. Price-yes. Motion passes 4-0.

Enter Non-Public at 9:00 pm.

The board further discussed parent concern from prior non-public session. No action taken.

Mr. Lavoie moved to exit non-public and adjourn, second by Mrs. Langlais. Motion passes 4-0.

O. Adjourn

Meeting adjourned at 9:20 pm.

Respectfully submitted,

Dotty Murray (public)

Patty Langlais (non-public)

**Hudson School District
Hudson School Board Meeting
July 23, 2018**

Draft Minutes

Present:

Ms. Stacy Milbouer, Board Vice Chair
Mr. Lee Lavoie
Mrs. Patty Langlais
Ms. Darcy Orellana
Mr. Lawrence Russell, Superintendent
Ms. Mary Wilson, Assistant Superintendent
Ms. Rachel Borge, Director of Special Services

A. Call to Order

Ms. Milbouer, Vice-Chair, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm.

B. Public Input

There was no public input.

C. Correspondence

Letter of Resignation

William Reardon

There was no motion for this resignation.

Erin Adams

Mrs. Langlais moved to accept the resignation of Erin Adams, second by Mr. Lavoie.

Motion passes 3-0.

Ms. Orellana arrived at 6:35 pm.

D. Recommended Action

1. Manifests – Recommended action:
Manifests are available to be signed. Make necessary corrections

E. New Business

Contracted Services Agreement

Normand Sanborn (former Business Administrator)

Ms. Burnell is on medical leave for approximately eight weeks.

Mr. Lavoie moved to approve the contracted services agreement for Normand Sanborn, former Business Administrator, as presented, second by Mrs. Langlais.

Motion passes 4-0.

F. Non-Public Session

Mrs. Langlais moved to enter Non-Public Session at 6:40 pm under RSA 91-A:3II (B), second by Mr. Lavoie. Roll call vote: Mrs. Langlais-yes; Mr. Lavoie-yes; Ms. Orellana-yes; Ms. Milbouer-yes. Motion passes 4-0.

Enter Non-Public at 7:00 pm.

The board discussed a personnel matter; no action taken.

Mr. Lavoie moved to exit non-public, second by Mrs. Langlais. Motion passes 4-0.

Mr. Lavoie moved to elect Kacey Broadhurst to the position of School Psychologist at a salary of \$81,556, second by Mrs. Langlais. Motion passes 4-0.

Mr. Lavoie moved to elect Kelly Kline to the position of Speech/language Therapist at a salary of \$40,000, second by Mrs. Langlais. Motion passes 4-0.

G. Adjourn

Mr. Lavoie moved to adjourn, second by Mrs. Langlais. Motion passes 4-0.

Meeting adjourned at 7:17 pm.

Respectfully submitted,

Dotty Murray (public)
Mary Wilson (non-public)

Patricia DiLorenzo



49 Fairway Drive
Merrimack, NH
603.429.1664
pmdilorenzo@gmail.com

July 24, 2018

Jacquie Michaud
Department Chair
Alvirne High School
200 Derry Road
Hudson, NH 03051

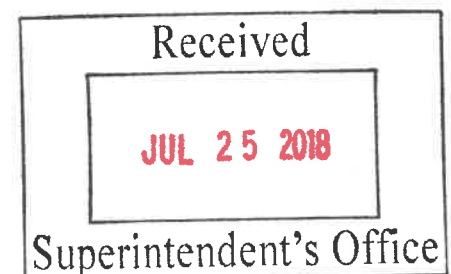
Dear Jacquie:

Please accept my resignation from my business teacher position at Alvirne High School. After careful consideration, I have decided I will not be returning to teach the 2018-2019 school year.

The students have given me great pleasure over the years, and the administration has been very supportive during my tenure with the school district.

If I can be of any assistance to you, please let me know. I wish you all the best.

Warm regards,
Patricia DiLorenzo



August 1, 2018

Larry Russell, Superintendent
Hudson School District
20 Library Street
Hudson, NH 03051

RECEIVED
AUG 1 2018
HUMAN RESOURCE DEPARTMENT

Dear Larry,

I am writing to notify you that I will be resigning from my position of First Grade Teacher at Dr. H.O. Smith School effective the beginning of the 2018-2019 school year. I greatly appreciate the opportunities that this school district has provided me, as well as the professional guidance and support that has allowed me to grow within this role. Although I will sincerely miss this position, my colleagues and this school community, I have found a new position which will allow me to pursue new challenges and opportunities. I wish you and the Hudson Schools much success in the future.

Sincerely,



Erin O'Connell

To: Mr. Larry Russell
Superintendent of Schools
Hudson school district
SAU 81

RE: Intent to retire

Mr. Russell,

This letter is to express my intent to retire from the Hudson School district at the end of the 2019-2020 academic school. I appreciate the opportunity that was afforded me by the district. In the 15 years that I will have completed I have certainly grown professionally. Thanks to the people with whom I worked I have gained much in the continuing and evolving field of education. It has been a privilege to serve the youth of Hudson New Hampshire. I hope that my tenure has contributed a positive outlook to the students that I have taught.

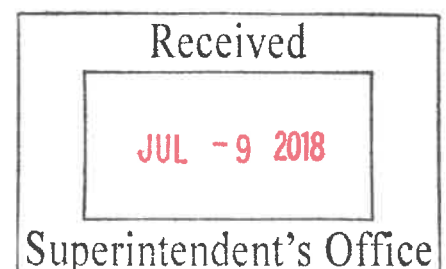
I wish you and the entire educational community all the best.

Sincerely,



Gilbert Lachance

Chair of the World Language Department





University of
New Hampshire

College of Health and
Human Services
Department of Communication
Sciences and Disorders

Hewitt Hall
4 Library Way
Durham, NH 03824-3563

V: 603.862.2110
TTY: 7.1.1 (Relay NH)

June 15, 2018

Sandie Johnstone
Assistant Principal
Hudson Preschool and Early Learning Center
22 Library Street
Hudson, NH 03051

Dear Sandie,

I am writing to commend the work of your Speech-Language Pathologist, Melissa Labrecque. Melissa supervised a practicum experience for one of our Communication Sciences and Disorders graduate students during the Spring 2018 semester. UNH CSD relies heavily on external community partners to educate the students in applied skills and evaluation. We are fortunate that professionals such as Melissa are willing to supervise and share their expertise. The commitment to supervise and teach assures that there will be a new generation of qualified professionals to serve people with speech-language and swallowing needs.

We appreciate the opportunities your facility has provided to UNH students in CSD and look forward to future interactions with your staff and patients/clients.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dawn Zimmerman', with a long horizontal flourish extending to the right.

Dawn Zimmerman, MSP, CCC-SLP
Clinical Assistant Professor
Director of Clinical Education and Clinical Services

Student Computers at Hudson School District

The Hudson School District is pleased to bring a one-to-one technology program to the middle school level. Following an orientation process that emphasizes digital citizenship and the appropriate and effective use of technology, all students will be issued personal computers that they will maintain for their years of middle school. This is a very exciting time to be a student.

The one-to-one program enables students to easily transition projects and research between home and school. Students can more easily exchange ideas and remain connected with classmates and teachers. The predicted result is a learning environment in which problem-solving, critical thinking, and leadership skills are developed and enhanced through the responsible use of technology and continuous access to digital resources.

This document is provided to give clarity to both students and parents about some of the basics related to the use and care of student computers. It does not take the place of the parent student handbook; it is provided to support the rules and procedures in the handbook.

Computers will be loaned to all students who submit a Student Computer User Agreement (found below, which indicates understanding of the contents of the parent student handbook and our [Internet Acceptable Use Policy](#)).

Personal Computer Rules & Guidelines

There are responsibilities involved with the use of a district-owned laptops. This requires efficient, ethical, and legal utilization of technology resources. Violations of these rules and guidelines will result in administrative review and potential discipline.

Technology, including laptops, must be used only:

- To support learning
- In compliance with local, state, and federal laws
- To complete school assignments

Security Reminders:

- Share logins or passwords **ONLY** with parents or guardians
- Follow Internet safety guidelines and school rules and policies for acceptable use
- Understand that device and network use are filtered and monitored, and students have no expectation of privacy in their use of these school resources

Caring for the laptop

The device is district property and all users will follow the "[Laptop Care Procedures & Guidelines](#)", and the Hudson School District Acceptable Use Policy to limit any potential damage to the device and/or disciplinary action. Our hope is that students will have consistent access to a device throughout their years at Hudson Schools and in order to best meet this goal it is important that all students take an active role in caring for their device.

Backgrounds and Screensavers

Any images set as a background and or lock screens must be school appropriate and in line with school policy and practices for maintaining a positive learning environment free from disruption or interference. Inappropriate media may not be used as a background, which will be understood to mean any image that otherwise would not be permitted for display at school.

Students that Fail to Bring their laptops to School

- Students may check out a loaner for the day provided there is one available.
- Students borrowing a device will be responsible for any damage or loss to the loaner device.
- Discipline may result if the student repeatedly needs to borrow a loaner device.
- Students must return the loaner at the end of the school day or be subject to discipline.

Student laptops that Need Repair

- Loaner devices will be issued for students that leave their school-issued device.
- Students will sign a loaner agreement and will be held responsible for any damage or loss of the loaner.
- Devices on loan for extended repairs are allowed to go home.
- Students will be contacted when their issued device has been repaired and can be picked up.
- In cases of theft or disappearance, the student must generate a police report before loaner/replacement equipment is issued. The police report must also directly mention the loss of the equipment and the circumstances surrounding the loss.

Printing

- At this time, laptops can be used to print at home.
- At this time, laptops have limited access to printers at school.
- Students are encouraged to share all work with their teachers electronically when possible to avoid excessive printing.

Using the laptop at Home

- Students are encouraged to take the laptop home with them every day.
- A Wi-Fi Internet connection is required for full functionality; however, some applications can be used if no internet access is available.
- Students without Wi-Fi access at home can connect from a number of public locations in the Hudson community.
- Students are bound by the Acceptable Use Policy and all other guidelines for the use of laptops at home and other non-school locations.
- Parents/Guardians are responsible for supervising student use of the laptops at home.
- Students are responsible for care and safekeeping of the laptop device at all times.
- Students are responsible for fully charging their device before returning to school every day.

Liability for Damage, Loss or Theft

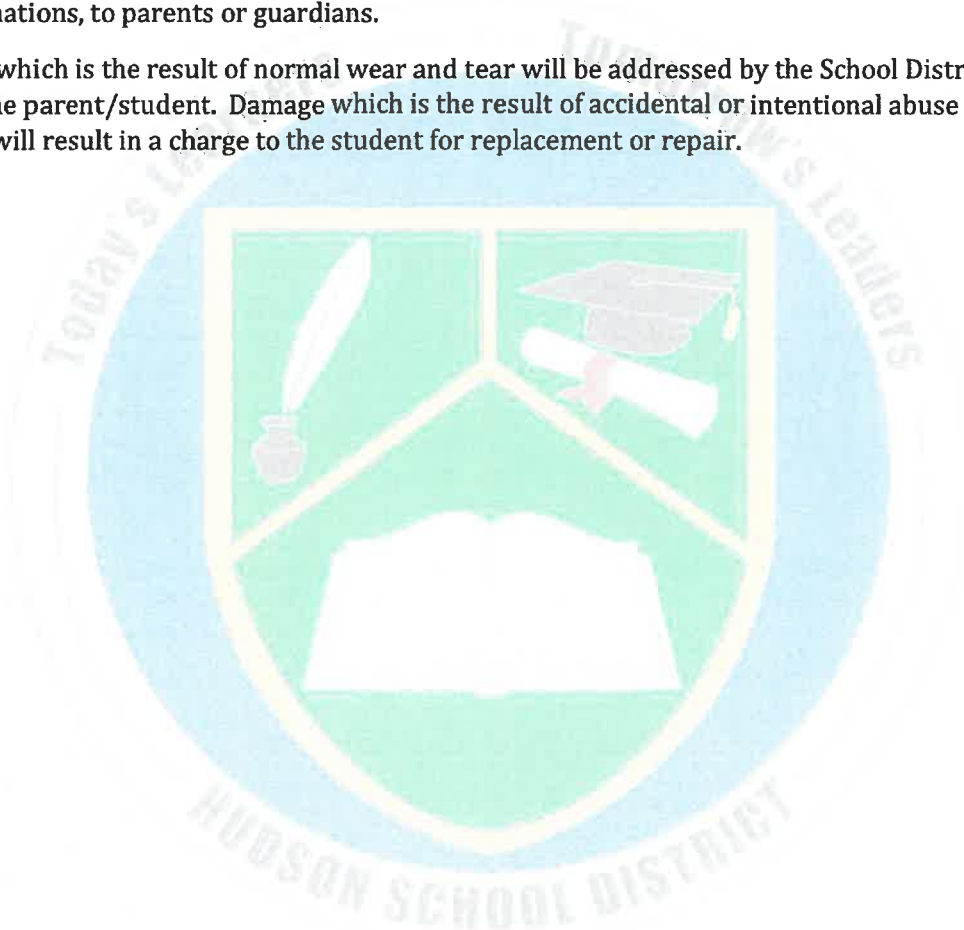
Students are responsible for any damage, loss, or theft of district issued devices not covered by the manufacturer warranty.

Device Replacement Costs

Students who lose or purposefully destroy their assigned laptop and students who are found to be responsible for the non-functioning laptop will be expected to pay for the replacement cost of the device, the charger, and any protective equipment provided by the school. The cost will be determined by the Hudson School District Technology Department and will be based on a complete replacement of all of the lost materials.

Damaged laptops or devices failing to operate properly must be returned immediately to the School Library for repair evaluation. Administrators will communicate the repair or replacement cost and timeline, and the degree to which the student is responsible for the cost based on misuse or neglect determinations, to parents or guardians.

Damage which is the result of normal wear and tear will be addressed by the School District at no cost to the parent/student. Damage which is the result of accidental or intentional abuse by the student will result in a charge to the student for replacement or repair.



Laptop Insurance

The Hudson School District offers the opportunity for students to take home a laptop. This Coverage Program is designed to protect students and families from full financial responsibility for device repairs and/or replacement. Premiums are non-refundable.

The fee structure is as follows:

- \$20 per student
- \$10 per student in a family eligible for reduced meals
- \$0 per student in a family eligible for free meals

Families who receive a reduced rate should have completed a [Free or Reduced Meals Application](#) with the district.

Families who decline the insurance program will be responsible for the full cost of their laptop and all repairs. For the 2018-19 School year this will be as follows: Laptop \$253, Charger \$42.50, Laptop case \$20.

The fee will cover:

- Replacement of one (1) lost or damaged laptop
- Replacement of one (1) lost or damaged power cord
- In most cases, a loaner while the damaged laptop is being repaired

Claims, Coverage, and Benefit

The program covers the device loaned to the student against damage and/or loss. Damaged, lost, or stolen devices should be reported immediately to the office or a school administrator. A police report must also be filed within 48 hours.

Total value of repairs or device replacement will be determined by the Hudson School District. Damage as a result of gross negligence or purposeful damage will not be covered and the district reserves the right to discontinue participation for students with unusually high numbers of claims. Such discontinuation will be effective 48 hours after notification to the student and parent / guardian.

Effective and Expiration Dates

Coverage is effective from the date of the premium payment through the date at which the device is returned in good condition or the last day of the school year.

Parent Agreement

I have read the Laptop Rules and Guidelines (for more information please refer to Hudson School District website through the following links [Internet Acceptable Use Policy](#) and [Laptop Care Procedures & Guidelines](#)).

Student Name: _____

Parent/Guardian Signature: _____ Date: ___/___/___

I will pay a Laptop Insurance fee of (check one):

\$20

\$10 - my child is eligible for reduced meals and I have submitted the [Free and Reduced Meals Application](#) to the district.

\$0 - my child is eligible for free meals and I have submitted the [Free and Reduced Meals Application](#) to the district.

Decline: I decline the insurance program and understand that I will be responsible for the full replacement and/or repairs costs should any damage occur.